

TRANSCRIPTS

Transcript Requirements

All new, continuing, and returning students are encouraged to submit official transcripts from all high schools, colleges and universities they have attended. **Exception:** *Students do not need to submit transcripts from Oxnard and Ventura Colleges.*

The transcripts should be directed to:

Moorpark College

Attn: Admissions & Records Office

7075 Campus Road

Moorpark, CA 93021

Students are encouraged to have their transcripts submitted to Moorpark College before enrolling for their first semester, to prevent delays in processing their registration.

All transcripts submitted to Moorpark College become the property of the college and copies cannot be forwarded elsewhere or released to the student. These transfer records may be used by authorized college personnel only.

Official transcripts are required for verification that students have met degree, certificate, or prerequisite requirements with courses from other schools. Special programs with specific requirements such as nursing, athletics, and financial aid may require a student to submit all high school and college transcripts to verify eligibility.

The College is not required to keep external transcripts. Therefore, students should be aware that records are periodically purged and external transcripts are destroyed.