

REQUESTS FOR TRANSCRIPTS

Transcript Requests

Official transcripts are ordered online either through the my.vcccd.edu student portal or on the transcript information page on the Moorpark College website. Students may order up to two electronic transcripts online free of charge. Costs for transcripts vary based upon the delivery method chosen. Consult the college website for up-to-date information before you request transcripts.

Same day, over the counter, official transcript orders can be made in person at the Admissions & Records Office (with a valid photo ID) after payment is made to the campus Student Business Office for \$15 per transcript.

Consult the college website (<https://www.moorparkcollege.edu/transcripts/>) for current pricing of the additional delivery fee and for up to date information about requesting your transcripts.

Students must present valid photo ID to receive transcripts.

No cost unofficial transcripts can be printed at MyVCCCD (https://account.vcccd.edu/_layouts/PG/login.aspx?ReturnUrl=%2Fsso%2Fgo.ashx%3FSAMLRequest

%3DjVPBbulwEL33K6LcSYIXEFgQiYV2F4mFCNle9IK59IAsJXbW47T072sbKqi0RfUI0vi95%252FdmJmNkddXQaWv3agP

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%252BVuo

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%252BNF1esV2fvNxffkz5e8%253D%26RelayState%3Dhttps%253A%252F

%252Fmy.vcccd.edu%252Fapi%252Fcore%252Fsaml_sso)

Payment methods include cash, check, Visa, MasterCard, American Express and Discover cards. Contact the Student Business Office for credit card payments.