

ACADEMIC DISHONESTY

Academic Dishonesty

Oxnard College takes academic honesty very seriously. Instructors, accordingly, have the responsibility and authority for dealing with instances of cheating or plagiarism that may occur in their classes. Such activities could include stealing tests, using “cheat sheets,” using unauthorized technology, using artificial intelligence, copying off another’s test, or turning in someone else’s work as his/her own. Instructors have the responsibility to report instances of plagiarism or cheating through our Behavioral Intervention and CARE Team (BICT) process. Academic dishonesty, in any form, is a violation of the Oxnard College Student Code of Conduct as outlined in the Student Rights and Responsibilities section and, as such, is subject to investigation, charges of misconduct, and disciplinary consequences.

Cheating or Plagiarism

It is the belief at Oxnard College that students share a responsibility with their instructors for assuring that their education is honestly attained. In keeping with this belief, every instructor has the responsibility and authority to deal with any instances of plagiarism, cheating or fabrication that occur in the classroom. Examples of academic dishonesty include (but are not limited to) the following:

Plagiarism

Plagiarism is the act of presenting someone else’s work as one’s own. Examples include:

- Copying and pasting text from websites or other electronic sources and presenting it in an assignment as your own original work. This includes copying and pasting content created by artificial intelligence website/sources and presenting it as your own.
- Copying and pasting text from printed sources (including books, magazines, encyclopedias or newspapers) and presenting it in an assignment as your own original work.
- Using another student’s work and claiming it as your own original work (even if you have the permission of the other student).

Cheating

Cheating is the act of pretending (or helping others to pretend) to have mastered course material through misrepresentation. Examples include:

- Copying in whole or in part from another student’s test or paper.
- Allowing another student to copy from your test or assignment.
- Using the textbook, course handouts, or notes during a test without instructor permission.
- Stealing, buying or otherwise obtaining all or part of a test before it is administered.
- Selling or giving away all or part of a test before it is administered.
- Having someone else attend a course or take a test in your place.
- Attending a course or taking a test for someone else.
- Failing to follow test-taking procedures, including talking during the test, ignoring starting and stopping times, or other disruptive activity.

- Using artificial intelligence to generate content and submitting as original work is considered cheating.

Fabrication

Fabrication is the intentional use of invented information. Examples include:

- Signing a roll sheet for another student.
- Giving false information to college personnel.
- Answering verbal or written questions in an untruthful manner.
- Inventing data or sources of information for research papers or other assignments.
- Using artificial intelligence to generate content and submitting as original work is considered fabrication.

Generative AI Tools

- Absent a clear statement from a course instructor, use of or consultation with generative AI shall be treated analogously to assistance from another person. In particular, using generative AI tools to substantially complete an assignment or exam (e.g. by entering exam or assignment questions) is not permitted. Students should acknowledge the use of generative AI (other than incidental use) and default to disclosing such assistance when in doubt.

As members of the Oxnard College learning community, students are not to engage in any form of academic dishonesty. Any act of academic dishonesty will be considered a serious offense that is subject to disciplinary action.

For additional information on Academic Honesty, please see www.oxnardcollege.edu (<http://www.oxnardcollege.edu>).