

ACCOUNTING, CERTIFICATE OF ACHIEVEMENT

Certificate of Achievement - Accounting

Transfer requirements may differ

See counselor or consult assist.org (<http://assist.org>)

The Accounting Program enables students to demonstrate an understanding of basic accounting principles and procedures, as well as the role of accounting and bookkeeping within various business organizations. They will be able to analyze, process and report financial information within established manual and computerized protocols. Finally, they will understand the importance of ethics and social responsibility in the accounting profession. Study in accounting leads to a variety of employment opportunities in organizations in the public and private sectors of the economy. Upon completion of the associate degree, students will be prepared for entry-level positions within organizations, able to transfer to a baccalaureate program, or possess the rudimentary information necessary to start their own businesses.

Course ID	Title	Units/ Hours
Required Courses		
BUS V01A	Financial Accounting	4
BUS V03	Introduction to Accounting	3
BUS V08	Computerized Accounting	3
BUS V17	Computer Applications	3
Required Additional Courses		
Select two of the following:		6-7
BUS V01B	Managerial Accounting	
BUS V30	Introduction to Business	
BUS V43	International Business	
BUS V45	Business Communications	
Total Units		19-20

Recommended Courses

In addition to the required courses listed above, it is recommended that students who seek to obtain additional insight into the field of study consider taking one or more of the following courses: BUS V07A Business Calculations (Units: 3). Although these supplemental courses may be of value to the student, please note that they do **not** satisfy the requirements for this degree.

Upon successful completion of this program, students will be able to:

- Demonstrate an understanding of basic accounting procedures.
- Analyze, process, and prepare financial information within established protocols.
- Present and interpret financial information.